

**2008 NRHS RAILWAY HERITAGE GRANTS PROGRAM****INSTRUCTIONS FOR THE PROPER COMPLETION  
OF THE SIX-PAGE APPLICATION FORM**

NOTE: Applicants are restricted to one application for one project annually.

1. Grant requests **MUST** be submitted using this attached 2008 NRHS Application Form. Failure to do so will **DISQUALIFY** your application. No alteration is to be made to the format of the application form.
2. Applications should be **TYPED** (printed) and **NOT** handwritten.
3. Questions A. through N. must be answered. Incomplete applications will be **DISQUALIFIED**.
4. Please condense the information regarding your project. It is essential that all pertinent information be included on the attached six-page application form within the spaces provided.
5. Pictures and diagrams related to the proposed project, suitable for additional photocopying, may be attached. Be sure to attach a photograph of the artifact(s) that are the subject of the application. Also attach concise descriptive literature about major items to be purchased.
6. Please do **NOT** send videos, booklets or other materials.
7. Ten (10) copies of your grant application must be individually **STAPLED** and forwarded to:  
Director of Grants, National Railway Historical Society  
100 North 20th Street, 4<sup>th</sup> floor  
Philadelphia, PA 19103-1443
8. We suggest applications -- 10 copies of each -- be sent via FedEx, UPS 2nd Day or USPS Priority Mail. Transmission via fax or e-mail is **NOT** acceptable.
9. **2008 grant applications must be received at our offices not later than 3:00 p.m. on Friday, April 25, 2008. NO EXCEPTIONS!**
10. All applications will be evaluated by the Grants Review Board whose members reside throughout the United States of America. Selection is made by tele-conference phone call. Grants decisions will be announced on Friday, June 20, 2008 during the Board of Directors Meeting at our National Convention in Fort Worth, Texas, and on our website ([www.nrhs.com](http://www.nrhs.com)). Grant amounts may vary from \$500 to a maximum of \$5,000.